



# higher education & training

Department:  
Higher Education and Training  
**REPUBLIC OF SOUTH AFRICA**

## **MARKING GUIDELINE**

### **NATIONAL CERTIFICATE INFORMATION PROCESSING N6**

**12 November 2021**

**This marking guideline consists of 42 pages.**

**SECTION A: TYPING TECHNIQUE (200)**

The candidate cannot fail because he/she could not complete or pass the timed accuracy test.

1. This mark for typing technique (200) is added to the word processing mark (100) to obtain a mark out of 300 which is processed to a mark out of 100 (percentage).
2. Accuracy errors must be indicated with a RED /. REPETITIVE accuracy errors must be indicated with a RED CIRCLE.
3. Display errors must be indicated with a BLUE X. REPETITIVE display errors must be indicated with a BLUE CIRCLE.

**QUESTION 1: MARKING SCHEDULE – TIMED ACCURACY TEST**

<b>WPM</b>	<b>50</b>	<b>55</b>		<b>WPM</b>	<b>50</b>	<b>55</b>
<b>ERRORS</b>				<b>ERRORS</b>		
<b>1</b>	<b>19</b>	<b>19</b>		<b>28</b>	<b>7</b>	<b>8</b>
<b>2</b>	<b>19</b>	<b>19</b>		<b>29</b>	<b>6</b>	<b>7</b>
<b>3</b>	<b>19</b>	<b>19</b>		<b>30</b>	<b>6</b>	<b>7</b>
<b>4</b>	<b>18</b>	<b>18</b>		<b>31</b>	<b>5</b>	<b>6</b>
<b>5</b>	<b>18</b>	<b>18</b>		<b>32</b>	<b>5</b>	<b>6</b>
<b>6</b>	<b>17</b>	<b>17</b>		<b>33</b>	<b>4</b>	<b>6</b>
<b>7</b>	<b>17</b>	<b>17</b>		<b>34</b>	<b>4</b>	<b>5</b>
<b>8</b>	<b>16</b>	<b>17</b>		<b>35</b>	<b>3</b>	<b>5</b>
<b>9</b>	<b>16</b>	<b>16</b>		<b>36</b>	<b>3</b>	<b>4</b>
<b>10</b>	<b>15</b>	<b>16</b>		<b>37</b>	<b>2</b>	<b>4</b>
<b>11</b>	<b>15</b>	<b>15</b>		<b>38</b>	<b>2</b>	<b>3</b>
<b>12</b>	<b>14</b>	<b>15</b>		<b>39</b>	<b>1</b>	<b>3</b>
<b>13</b>	<b>14</b>	<b>14</b>		<b>40</b>	<b>1</b>	<b>3</b>
<b>14</b>	<b>13</b>	<b>14</b>		<b>41</b>	<b>0</b>	<b>2</b>
<b>15</b>	<b>13</b>	<b>13</b>		<b>42</b>		<b>2</b>
<b>16</b>	<b>12</b>	<b>13</b>		<b>43</b>		<b>1</b>
<b>17</b>	<b>12</b>	<b>13</b>		<b>44</b>		<b>1</b>
<b>18</b>	<b>11</b>	<b>12</b>		<b>45</b>		<b>0</b>
<b>19</b>	<b>11</b>	<b>12</b>				
<b>20</b>	<b>10</b>	<b>11</b>				
<b>21</b>	<b>10</b>	<b>11</b>				
<b>22</b>	<b>9</b>	<b>10</b>				
<b>23</b>	<b>9</b>	<b>10</b>				
<b>24</b>	<b>8</b>	<b>10</b>				
<b>25</b>	<b>8</b>	<b>9</b>				
<b>26</b>	<b>8</b>	<b>9</b>				
<b>27</b>	<b>7</b>	<b>8</b>				